



## School Students

2009/2010 School Year

Thank you for your interest in Evergreen City Ballet (ECB). The Season Calendar and Class Schedule provide information about ECB's 2009/2010 school year and performance season.

**Please complete the 2009-2010 School Registration and Medical Authorization forms. Be sure to read the Policy & Waiver Agreement, check the appropriate boxes, date and sign. There is an annual registration fee of \$25 for one student, \$40 for two students or \$50 for three or more students per family. The registration fee is good through August 2010.**

Tuition Policy: Tuition covers the cost of dance instruction during the school year, which begins in September and ends in June. Student's custodian(s) must pay additional fees for participation in optional programs such as performances, summer dance programs, additional classes or for late pick-up. ECB is not required to accommodate students who miss class and does not allow for make-up classes or tuition credits. ECB cannot be held responsible for circumstances beyond our control such as bad weather or electricity outages. ***Tuition and fees are non-refundable.*** The school is open 39 non-consecutive weeks. Tuition is payable in ten (10) monthly installments on the first day of each month, September-June. Tuition may be paid by the full session (13 weeks) for a 5% discount. In addition, if you have more than one student attending, you will receive 5% off of your total monthly tuition for each student.

The dress code is as follows:

<u>Level</u>	<u>Leotard</u>	<u>Tights</u>	<u>Shoes</u>
Mommy & Me	Loose fitting clothing		Socks
Creative Movement	Pink (No skirt)	Pink	Pink leather
Primary	Sky Blue (No skirt)	Pink	Pink leather
Level I & II	Black	Pink	Pink leather
Level III-PD	Black	Pink with seams	Pink canvas
Gentlemen	White Shirt or leotard	Black	Black with black socks

Dancewear may be purchased at:

- Dance Collection 1500 S. 336<sup>th</sup> St. in Federal Way 253-838-4030 or 1-800-828-4030
- Dance Closet 1209 S. Central Suite 150 in Kent 253-520-1979
- Dance Boutique 660 NW Gilman Blvd Suite C5 in Issaquah 425-369-1880
- Center Stage Dance Shop 5012 University Way NE in Seattle 206-527-4697 or 1-800-732-6235
- Spot-ON Dancewear 914 Houser Way S. in Renton 206-465-1349

If you have any questions or concerns, please call me at 425-228-6800 or email me at [stacy@evergreencityballet.org](mailto:stacy@evergreencityballet.org)

Sincerely,  
Stacy Szehner  
Administrator



Phone: 425-228-6800 Fax: 425-228-0478 Email: ecb@evergreencityballet.org Website: evergreencityballet.org

**2009–2010 SCHOOL REGISTRATION**  
**For Levels Mommy & Me - Performance Division Students**  
 (PLEASE PRINT ALL INFORMATION)

Date: \_\_\_\_\_  
 Month/Day/Year

**REGISTRATION FEE: \$25 (One Student)**  
**(\$40 for two Students, \$50 for three or more Students)**

Student's Name: \_\_\_\_\_ Class Level \_\_\_\_\_ Class Day/Time \_\_\_\_\_  
 Last First Middle Class registering for MM, CM or Primary only

Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_ Student's Email \_\_\_\_\_  
 Month/Day/Year (Level III-PD only, please print clearly)

Address: \_\_\_\_\_  
 Street City State Zip

Father's/Custodian's Name: \_\_\_\_\_  
 Last First Middle

Address: \_\_\_\_\_  
 (Mailing/If other than above) Street City State Zip

Phone Number: (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
 Home Work Cell

Employer: \_\_\_\_\_  
 Name Address

Mother's/Custodian's Name: \_\_\_\_\_  
 Last First Middle

Address: \_\_\_\_\_  
 (Mailing/If other than above) Street City State Zip

Phone Number: (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
 Home Work Cell

Employer: \_\_\_\_\_ **Parent's Email** \_\_\_\_\_  
 Name Address

Student's Elementary, Middle or High School \_\_\_\_\_ District \_\_\_\_\_

**IF NEW**, HOW DID YOU HEAR ABOUT EVERGREEN CITY BALLET? \_\_\_\_\_

**Permission to Leave Evergreen City Ballet Building (Level 1 through PD only)**

I/We understand that ECB is not responsible for my dancer once he/she leaves the ECB building. With my/our signature on the Policy & Waiver Agreement, I/we give this registered dancer permission to leave the ECB building during class and/or rehearsal between the time he/she is dropped off and picked up on any given day to go:

- To any shops/stores in area.
- Anywhere with anyone.
- Registered dancer is NOT ALLOWED TO LEAVE the ECB building.

Please check appropriate boxes, sign & date the Policy & Waiver Agreement on the opposite side of this form and return it with a check or money order to:  
 Evergreen City Ballet, 2230 Lind Ave SW Ste 109, Renton, WA 98057

**Students are not allowed to attend class without registration forms being completed.**

# EVERGREEN CITY BALLET POLICY & WAIVER AGREEMENT

## COMMITMENT TO ATTEND CLASS

Students should consistently attend class. This commitment is necessary to maximize the full benefit of dance instruction for every student in the class.

## REGISTRATION

All school students must register each school year before attending a class. A registration fee is due at the time of registration. The fee is \$25 for one student, \$40 for two students or \$50 for three or more students per family. *Registration fee is non-refundable.*

## TUITION, FEES AND ABSENCES

Tuition covers the cost of dance instruction during the school year, which begins in September and ends in June. Note: Tuition covers only the cost of dance instruction. Student's custodian(s) must pay additional fees for participation in optional programs such as performances, summer dance programs, additional classes or for late pick-up. Evergreen City Ballet (ECB) is not required to accommodate students who miss class. ECB does not allow for make-up classes or tuition credits. ECB cannot be held responsible for circumstances beyond our control such as bad weather or electricity outages. ***Tuition and fees are non-refundable.***

The school is open 39 non-consecutive weeks. Tuition is payable in ten (10) monthly installments on the first day of each month, September-June. Tuition may be paid by the full session (13 weeks) for a 5% discount. In addition, if you have more than one student attending, you will receive 5% off of your total monthly tuition for each student.

*A \$35 fee will be assessed for any returned check. A late fee of \$15 will be assessed for tuition payments made after the 15<sup>th</sup> of each month. Failure to pay tuition by the 15<sup>th</sup> of the month may result in the student being withdrawn from class. A 1% finance charge will be assessed each month on past-due monies owed. Payments that are 90 days past due will be subject to collection.*

## SCHOLARSHIPS AND TUITION ASSISTANCE

Merit Scholarships are awarded at the discretion of the Artistic Director. Tuition Assistance may be applied for by: (1) completing and submitting a third-party Tuition Assistance form (available in the office) and (2) requesting the amount of assistance in a letter, including a copy of your tax return, to the Board of Directors. Tuition Assistance will be determined before the start of each session. *Student's custodian(s) is/are responsible for tuition until the Board of Directors grants tuition assistance. Tuition assistance will not be backdated. No granting of scholarships or tuition assistance is implied.*

## WITHDRAWAL FROM CLASS

ECB's office **must** receive a withdrawal form for students who withdraw from class from the student's custodian(s). Students may withdraw from class because of medical reasons or extenuating circumstances. A doctor's note or written explanation is required, as appropriate. If a student withdraws because he/she no longer wishes to attend class, the student's custodian(s) is/are obligated to pay tuition until the end of the month. ***The withdrawal form must be submitted prior to the month that the withdrawal is to take effect. Until the date that a completed withdrawal form is received, student's custodian(s) will be responsible for tuition.***

## BOARD OF DIRECTORS

The student and/or custodian hereby agrees to the following: No permission is granted to anyone to make purchases or any agreement, written or otherwise, that will obligate ECB or its Board of Directors without first obtaining written permission from the Board. The Board reserves the right to change curriculum, productions, fees or any policy it deems necessary for the operation of the school.

## WAIVER OF LIABILITY

I/We, the undersigned parent(s) or legal custodian(s) of the student named on the front of this registration/agreement form, understand that dance requires physical exertion. It is my/our responsibility to consult with a physician before his/her participation in dance classes, productions, programs or workshops. I/We agree to assume full responsibility for any risks, injuries or damages that might occur as a result of the student participating in activities sponsored by ECB.

I/We agree not to hold ECB, it's Board of Directors, associations, any faculty, employee or volunteer liable for injuries sustained or illnesses contracted while a student of ECB.

I/We have read and accept the policies and waivers above. I/We understand that I/we am/are responsible for timely payment of tuition and agree to pay costs for collection of any unpaid tuition and fees.

If only one parent or custodian signs this commitment, I hereby certify that I have sole legal custody or sole decision-making authority for decisions involving the student named.

### Please check one box:

- I/We give ECB the right to use photos of my child to promote the school.
- I/We give ECB the right to use photos of my child to promote the school, but only by permission.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent or Custodian

\_\_\_\_\_  
Signature of Parent or Custodian

